

Preventative Maintenance Checklist



Customer:	
Technician:	
Address:	
Contact:	
Phone:	

Door Number							
Door Type							
Operator Make							
Operator Model							
Door Location							
Sensors Walk test							
Opening/Closing Speeds							
Opening Time to Back Check							
Total Opening Time							
Close Time to Latch Check							
Time Delay Open							
Open Force							
Closing Force							
Mounting Hardware							
Operating Hardware							
Panic Switches							
Tracks and Rollers							
Pivots and Guides							
Arm							
Glass							
Frames							
Push Plates							
Batteries							
Signage							
Pass/Fail							

Additional Comments/Service Required:	

Technician:	Date:
Customer:	Date: